

## NBTA Junior tennis representative policy. 2014/15

The objective of this policy is to have processes and procedures in place to ensure that players, families and coaches have a clear understanding of Nelson Bays Tennis Associations expectations with regard to representing the Tasman region. This policy will encompass the preparation for fixtures and format at fixtures.

### GUIDELINES FOR PLAYERS and SUPPORTERS

1. Selection to junior representative teams shall be made as per NBTA representative policy 2014/15.
2. Selectors, managers, and coaches decisions are to be respected. If players or families wish to discuss selection or coaching issues they should make a time convenient to do so outside of coaching and/or fixture time.
3. Information on team selection, coaching sessions and preparation for fixtures shall be sent out to players and families in a timely manner. Players and families are asked to make every effort to respond to notices and requests in the same manner.
4. Players should be on time for coaching sessions and games. If you are unable to attend or may be late it is important to let coaches/management know prior to the event.
5. Team members are required to follow the NBTA player's code of conduct.
6. Players who are selected to represent Tasman in a tennis fixture/event are required to take part in the team coaching sessions, to build team cohesion and gain experience playing together. This is mandatory. Training session frequency varies according to fixture. There will be a minimum of 1 and a maximum of 3, these are outlined in the selection invitation email.
7. Coaches and families are required to make themselves fully aware of (8) in NBTA players code of conduct during any junior events; *Coaching is instruction or advice given verbally or visually by any person who is not a player in the match in question. The penalty for coaching is given against the player who is the recipient of the instruction or advice.*
8. These representative fixtures are an important part of the player pathway. Representing your region is an endorsement for future tennis applications and opportunities.
9. A non-refundable deposit of 25% of the cost of the fixture is required on confirmation of availability. The balance is due a week before the fixture takes place.

## REPRESENTATIVE TEAM TRAVEL & ACCOMMODATION

1. Accommodation and transport for away fixtures is arranged in advance by the association/team management. Details will be sent to players and families well in advance to ensure they are able to fit in successfully with all of the arrangements. The expectation is that teams travel together and stay at the same accommodation; this is, again, to build team cohesion and synergy.
2. Costing is calculated per player. Those that choose to use their own transport may still be liable to pay player costs as these calculations are made as a team travelling together.

## PROCEDURE AT THE EVENT/FIXTURE

1. A fact sheet will be sent to all players and families with a breakdown as to how the day/weekend will unfold. Key contact details, times and directions will be clearly set out with all relevant information around warm up and draws.
2. Coach/es are required to work with the chosen manager during event.
3. Coach/es and management are required to stay with the team.
4. NBTA's risk management form will be filled in by management and made available to players and families.

## GUIDELINES FOR COACHES

1. Excellent communication is important.
2. Coaches are to commit to being available at the designated coaching sessions.
3. Coaches are required to have the ability to work with fellow coaches to the benefit of the junior team, this is a priority.
4. Coaches are required to plan sessions together to get the best out of the time set aside for team sessions.
5. Coach/es are required to give a report to NBTA following the event. This report will be used for assessment and further event planning and for media use.
6. Team managers and coaches have an important role to play in assisting young players to develop a lifelong love of tennis.