NELSON BAYS TENNIS ASSOCIATION
Monday B & Tuesday A Men & Women

Date of Match…….Venue……

Between……and……

	Players Name	Score	Players Name	Score
1st Double				
2nd Double				
1st Single				
2nd Single				
3rd Single				
4th Single				

Final Totals **Matches won** ☐ ☐

Set Won ☐ ☐

Fixture won by_____

Captain's Signature_____ _____

1. **The winning team captain is to enter the results within 24hrs of the game finishing.**
2. **go to www.tennis.org.nz or put this link on your website**
3. **On the grey menu bar click Login and then select Captains Login**
4. **Players code (ranking) – this allows you to request a password and sends you an email to confirm this – check emails.**
5. **Use password to get into results page – Enter your match results. There are drop down boxes to select players. There is a *Help* button that provides instructions. Click the *Update* button to submit the results.**
6. **The Contest Result and Points are calculated automatically. Any errors will be highlighted in red. If you cannot find a player, or have any problems that you cannot fix, then key in notes for the Administrator. The Results will be saved even if they are incomplete or have errors.**