

## **BSAC Committee meeting minutes – Wednesday 22<sup>nd</sup> May 2019**

**Present:** Colin Little, David 'Fred' French, Damien Nardi, Simon Walsh

### **Previous business**

**\* Action: Securing additional equipment, including for Local Sport Grant Program**

All equipment for the \$5,000 grant program has been purchased and delivered. The final report/acquittal has been completed and sent through to the grants unit.

**\* Action: Damien to complete an inventory of the club's equipment.**

Ongoing activity – noted as unlikely to be completed quickly.

**\* Action: Simon to work with instructors to update the instructor's page on the website.**

Ongoing.

**\* Action: Fred to check the process and frequency of volunteers Instructor's renewal of Working With Children Check (WWCC).**

Completed. Fred highlighted that the WWCC lasted for 5 years. It is the responsibility of individual volunteer instructors to update their own prior to expiry, which can be done through the following link: <https://www.service.nsw.gov.au/transaction/apply-working-children-check>

**\* Action: Fred to talk to Jodi Gill about setting up monthly club shoots and getting the scores entered into Archers Diary.**

Ongoing. Damien to provide Jodi's contact details to Fred.

**\* Action: Simon and Damien to coordinate South of the Border for young archers to be held on Saturday 25 May.**

Underway. At the time of writing (23/5) preparations are complete for the event on Saturday. Registrations close this afternoon, trophies have been produced and collected, catering has been organised and Phil Gill will assist in judging the event.

In addition, member Ken Maclean has kindly donated his time and resources to producing a timber podium for the presentation of prizes. The podium boxes neatly nest within each other to minimise storage requirements. Thanks Ken!

**\* Action: Simon to explore dates for a future QRE event with other committee members**

Ongoing.

**\* Beginners courses - Maintaining/increasing club membership levels**

There was some discussion about the frequency of beginner's courses and balancing the needs of the beginners with those of the instructors. No action/decision at this stage. More discussion to follow with the other instructors.

## **Current Business**

**\* Treasurer position**

Matt Stocks has announced his resignation from the position of Treasurer. Matt will continue to assist the club as an Instructor and helping out with events etc. Fred French has volunteered to fill the vacant position and will liaise with Matt to do the handover. The Committee would sincerely like to thank Matt for his efforts and assistance to date with the Treasurer role for the Club.

**\* Matt Willey**

Simon managed to catch up with Matt Willey (former Vice-President) to present him with an engraved Hoyt belt buckle in recognition of his years of service to the Club. Matt was delighted with the award and passed his thanks on to the club members.

**\* Arrow found**

The management of the Cavanbah Centre notified the Club that an arrow had been found – on the soccer fields located to the far side of the Cavanbah Centre. Coincidentally one of the members had recently lost an arrow (overshot a target) but his was different to the one that was found. The arrow did not look like any belonging to the Club (or its members) and was most likely from some unauthorised shooting over at the soccer field.

Simon met with James Newberry of the Cavanbah Centre to talk through our comprehensive safety procedures and concern that we may be attributed some negative impact from this event. We agreed that in future any unrecovered arrows would be immediately reported to the Centre. In addition, if members observe any shooting by anyone outside of our authorised shooting times, they should alert the Cavanbah centre immediately.

**\* Club members – providing feedback to the committee**

It is important that suggestions and feedback are able to be communicated to the committee by the members. While informal discussions are always supported, more concrete proposals or suggestions for action should be emailed to the club's email account ([archery@bsac.com.au](mailto:archery@bsac.com.au)). This allows those topics to be recorded and discussed at committee meetings and wherever appropriate, acted upon.

**NEXT COMMITTEE MEETING IN ONE MONTH'S TIME AT THE CLUB GROUNDS – SUGGEST WED 26<sup>th</sup> JUNE**