

PORT MELBOURNE BASEBALL CLUB

Position Description

Job Title: Canteen Manager

Purpose:

The Canteen Manager is responsible Provide good quality Food & Beverages for players & supporters on gameday & training nights.

Key Responsibilities:

- Maintain a clean canteen environment that meets OH&S standards.
- Maintain Stock levels so as to provide for expected canteen demands.
- Maintain excellent quality controls.
- Prepare a canteen roster.
- Prepare canteen on game days with assistance of rostered canteen assistants.

Reports to:

- The Committee.
- President.

Qualifications:

- Pleasant manner, patience, problem-solving ability, dependability.
- Good food handling skills.
- Responsible Serving of Alcohol Certificate.

Support:

The Committee will be available for questions and assistance.