



Research Lower Plenty Baseball Club
PO Box 50
LOWER PLENTY VIC 3094
www.research.baseball.com.au

Winter Junior Assistant Role Description

The Research Lower Plenty Baseball Club has a strong junior program and participates in the A Grade Winter League, with A1, A2 and two other teams which are grade specific.

The Club strives for four junior sides, U11, U13, U15 and U17 and a playing group of approximately 24 juniors. Where required our junior team will combine with other local clubs to ensure we have the required numbers make up a full team.

Assistance is required for the following tasks:

- Help set and organise Junior Come and Try Days
- Promote the *Come and Try* days via community noticeboards (real estate), shopping centres, social media
- Assisting with enquiries from new players and parents
- Ensure all players are registered prior to their first game
- Ensure all players have all the equipment and uniforms that they require
- Provide players, parents and carers with all the information they require for the season
- Prepare and lodge paperwork to the Melbourne Winter Baseball League prior to, or during the season, as required for Clearances and Dispensation.
- Ensuring that www.research.baseball.org.au is up to date with all junior information
- With one other RLPBC committee member nominated by the Executive, attend monthly MWBL Junior Delegates meetings (held in Montmorency or Greensborough Baseball Clubs)
- Ensure all teams have a coach, scorer and team manager
- Provide input and update Facebook and Team App as required, in conjunction with executive committee
- Assist with Junior Presentation Day – allocating catering, purchasing trophies, gifts as required
- Organise scorers clinics if required
- Assist with the securement of the annual Bunnings (Eltham) BBQ

Resources

- Register of Members
- Season Start - Player Information Booklet
- Spreadsheet of local schools Contacts
- Senior Administrative assistance for the Junior Program.

For further information contact:

Heidi Crundwell
Research Lower Plenty Baseball Club – Treasurer
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