



BRISBANE WEST REGIONAL BASEBALL



Southern Stars Ipswich Musketeers

Toowoomba Rangers Western Districts

Team Managers

1. Represent the team on behalf of Brisbane West Regional Baseball management and ensure all team members and parents are kept up to date with Brisbane West Regional Baseball requirements and information
2. Manage individual teams, making sure that all administrative and operational planning and activities are completed
3. Assist with the completion of registration and team lists and keeping everyone informed about competition draws, venues and timings
4. Act as a point of liaison between Brisbane West Regional Baseball, the Coaching staff and player parents.
5. Liaise with the Coaching Staff regarding training times, dates and venues
6. Confirm with Brisbane West Regional Baseball that all players are correctly registered prior to first game
7. Ensure the safekeeping of members' registration cards
8. Be responsible for correctly completing the team sheet for each game
9. Ensure that all particulars in relation to the game are correctly entered on the scorers sheet
10. Be responsible for all gear given to the team and ensure its prompt return at the end of the season
11. Ensure that members are correctly uniformed

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12. Ensure that all players and parents know when they are playing each week and the location of grounds
13. Maintain a volunteer roster for other related tasks
14. Represent the team at coaches and managers meetings and other Brisbane West Regional Baseball and Regional meetings as required
15. Ensure the Brisbane West Regional Baseball news is distributed to all team members and ensure that parents are kept informed of Brisbane West Regional Baseball activities and news
16. Encourage maximum participation by all players and see that no player is unfairly treated in relation to team selections
17. Liaise with other Brisbane West Regional Baseball members regularly
18. Check Tournament scores and tables to ensure they are correct
19. Have a sound understanding of the rules and regulations of Brisbane West Regional Baseball and the relevant peak bodies
20. Have a good working knowledge of the Brisbane West Regional Baseball constitution and rules
21. Be aware of the future directions of Brisbane West Regional Baseball
22. Ensure all team members respect and support the Codes of Conduct and rules and regulations of Brisbane West Regional Baseball and relevant peak bodies