



## Illawarra Junior Baseball League Inc.

**Position Title:** Gear Steward

**Date:** July 2013

### **Position Summary**

The Gear Steward is responsible for ensuring the monitoring of League equipment and assets used for the running of competition fixtures and rep teams.

Take enquiries from Coaches at representative time for the use of Team Kits.

### **Key Objectives**

- Maintain a stock-take of all league equipment, goods/assets and supply a copy to the League Treasurer.
- Monitor equipment used regularly at IJBL Fixtures that may require upgrade or replacement and bring to the management committees attention.
- Work with Rep Team EO's and the Treasurer for the handing out of, collecting of, or ordering of Representative Uniforms and related items

### **Responsibilities**

- Co-ordinate try on days for Rep teams for Uniforms
- Hand out and collect both Rep Kits and Uniforms
- Assist with equipment required to host Championships or special events.
- Supply reports to the management committee

### **Other Comments**

Assist the Treasurer and Senior Vice President in the liaison with Rep Teams where the issue involves equipment or Uniforms.