



RHA Volunteer Levy System – Terms and Conditions

To conduct effective and efficient competitions for hockey players in the Redlands, the Redlands Hockey Association (RHA) has to undertake certain tasks which are essential to the running of the competition. This includes things like BBQ/canteen duty, setting up, cleaning up, coaching, managing, field marking and maintenance, time keeping etc. (N.B. Juniors are paid for coaching and paid activities do not count towards the Volunteer Levy rebate.)

In the past a happy band of helpers has completed all of the necessary work to run effective competitions, but the expanding competition has placed greater demands on these volunteers, and more labour is required if the competition is to continue efficiently.

If volunteers are not available, then the RHA has to hire people to undertake these tasks on its behalf. (Umpires are paid for every game they control, Canteen Co-ordinator is a paid position.)

Ultimately, players' fees have to cover the expenses of the Association, so the Volunteer Levy was introduced to give all players the opportunity to reduce their fees by volunteering their services to the Association to assist with the running of the Association; hence, the Volunteer Levy System.

Terms and Conditions for the operation of the RHA Volunteer Levy System.

1. All playing members of the Association are required to pay a levy (in addition to normal playing fees), to assist with the running of the association. This levy has been set for this year at \$80 per family.
2. To receive a rebate of \$80, individual members must complete 5 hours of approved voluntary work during the season ending 30 September; families need to complete 10 hours of approved voluntary work (irrespective of the number of family members).
3. When a member completes a period of approved voluntary work, the member will receive acknowledgement for that voluntary work via way of a schedule maintained by the Co-ordinator or Board member overseeing that area, eg. Canteen Co-ordinator, Junior Committee, Fundraising Committee. Alternatively, the volunteer will be given a Volunteer Recognition card.
4. All volunteering work must be verified by an RHA board member or any other person approved or appointed by the RHA Board (e.g. Canteen Co-ordinator, Fundraising Committee member, etc).
5. Rebates will be issued at mid-season and then at the finals series for each season, on presentation of 5/10 "Volunteer recognition cards" signed off by board members or authorised RHA Representative and/or 5/10 hours included within the Voluntary work schedules.
6. Volunteer hours are valid only for the year in which they were accumulated. There are no exceptions.
7. Different families cannot 'pool' their volunteering hours with other families in order to qualify for a rebate. All families are required to meet the 5/10 hours minimum volunteering in order to qualify for their rebate.
8. It is the responsibility of all volunteers to ensure that any hours volunteered are noted by an authorised RHA representative.
9. All member funds that remain un-refunded after 30 September, each season will be retained by the RHA to help meet the costs associated with the running of the association. All requests for rebates after 30 September, each season, will be considered on their merits.

The Volunteer Levy System exists to offset the cost of hiring personnel to provide essential services for conducting hockey competitions in the Redlands. The system also has the joint benefits of enabling members to reduce their overall playing fees by contributing to the running of the association and allows them the freedom to choose whether they get involved in the essential tasks associated with running the Association,

without feeling guilty about their non-participation. It also rewards those who repeatedly volunteer their time to ensure an effective and efficient hockey association.

Enquiries may be directed to the Board or the RHA Administrator for clarification of any matter relating to the conduct of the Volunteer Levy System. (info@redlandshockey.com.au)

Suggested activities for which Volunteer Credit Vouchers are issued. (This list is not exhaustive.)

Board, Sub-Committee member and/or Co-ordinator	First Aid Officer/Personnel
Team Coach and/or Assistant Coach (unless paid)	Fundraising/raffles
Team Manager	Social Activities
Canteen/BBQ duties	Time keeping/tech bench
Umpiring (unless paid)	Purchasing stock & other equipment
Mentor Umpires	Line marking
Setting up & packing up goals, fields, BBQ, tents	Rubbish collection
Administration duties	Score cards/data entry

These are suggested activities where families can accumulate their volunteer hours. If you feel your contribution in other areas is worthy of acknowledgement, then please approach a Board member or the RHA Administrator.

General Fundraising

Fundraising is an essential part of RHA and requires support from all RHA members. For 2016 fundraising events may include

- Weekly raffles,
- Major raffles
- Bunnings BBQ
- Trivia night
- Social nights
- Junior disco
- Chocolate Drive
- Entertainment Book
- Wine Drive
- Cake stalls
- Movie Night
- Large retail outlet VIP Week