

Springwood District Athletic Club Inc
(Incorporating Springwood District Little Athletic Centre &
Blue Mountains Athletics Club)

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Club website: www.springwoodathletics.org

**Minutes of Springwood District Athletic Club Meeting held on 21 September 2010 at
Springwood Sports Club**

Meeting opened at 7.30pm.

Present:

Graeme Cooper, Tammy Lewer, Brett Kingston, Earl O'Brien, Jim Perrett, Dave Perrett, Roger Nethercote, Colleen Carmody, Sarah Peterson & Janie Carter

Apologies:

Dennis Emery, Geoff Carter, Kay Cooper, Jenny Fenner Darren Purcell, Paul Hughes, Brett Sowerby, Alison Kniha, Sharon Jones & Campbell Hislop.

Confirmation of August 2010 Minutes:

Confirmation of minutes moved. **Carried.**

Matters Arising from August 2010 Minutes:

- Registration Days are now completed
- PA System will either be installed late this week or next week depending on when required cabling arrives at Council
- Shot Put circle is complete and drainage holes will be drilled by Paul Hughes
- Tuesday night training has been booked with council
- Jim Perrett is now qualified in First Aid & has agreed to be the First Aid Coordinator & look after the First Aid Kit
- There is now a list of parents with First Aid Certificates which will be forwarded to Jim.
- Since we have sufficient First Aiders we no longer need to find a suitable course.
- Eloura expenses have been accepted & finalised
- Middle distance club coaching program has been put together by Earl. Jim & Rick will do the Sprints and Field program over next few weeks
- Aussie Home Loans promotion will be left until next year
- 2 x shade shelters have been purchased, more can be purchased if required

Correspondence:

Incoming

- A letter from Rebel stating the MVP program will finish in December for our customer and we can redeem credits up until March 2011. We need to find out the new loyalty program that will be replacing MVP before we notify our members
- A letter from council confirming our Tuesday night booking of THP
- Little Athletics Newsletter

- Glen Taylor – notification of officials training day and call for a venue for the field training officials day. We will offer to do this on October 31st. The notification of officials training will be sent to all parents and put on the website
- Letter from council advising Sports Council meeting dates and agenda. This has now been held. Graeme will ask Glen Taylor to ask for sprinklers to be repaired and turned on at THP.

Outgoing

- Booking request for Tuesday nights at THP
- Minor capital works funding application for repairs to the lower discus cage.

Registrar

- 212 LA registrations, plus 3 more to go in
- 50 new numbers have been picked up
- 55 seniors registrations

Zone Report

- No report as we did not attend the last meeting
- The main item under discussion was Officials Training

Records

- 5 x U17 records & 1x masters record were broken on the first weekend but were not signed off. These will not stand and will most likely be broken again in the future
- Communication & training of age managers need to be improved so that records can be identified

Information & Publicity

- 5 age group reports were sent to the Gazette
- Jenny Fenner will advise age managers of Tammy's email & the process for weekly reports
- A reminder about coaching was also put in the Gazette

Grounds

- Council have said they will mow this week
- Fertilising will most likely happen at the end of September
- We are unsure if Darren will continue as role of grounds Coordinator as his children have not registered with the club.
- There are some holes in the lower cage that need to be assessed and possibly repaired.

Coaching

- Jim will send out a flyer with information on State relays & Trans Tasman to all age groups this weekend

Uniforms

- We are a little low on some girls sizes but that is currently not an issue

Fundraising

- The raffle is underway, we have already received \$100 back. We received good feedback on the Rebel vouchers as prizes.

General Business

- Faulconbridge Cricket Club has asked for nets to be constructed at THP. We have met with the Council and the proposed location is the lower field to the right of the javelin sector. The funding for this project has not been attained as yet. We will suggest a portable net that can be placed over the pitch as an alternative.
- Sarah will start the straight track again this weekend
- Roger will not be there the next three Saturdays but will prepare an equipment list for each program.

- Timekeeping – main issues were parents who did not want to round up times (which is a LA policy), parents who did not want to take the slowest time of the 2 watches. We also need more than one place judge for the younger sprint races. A summary of rules will be sent out again to all parents and age managers as a reminder.
- Dave will not be there for the next 2 weeks of competition and Cathy O'Connor has kindly offered to take registrations. Dave to confirm this with her.
- Athlete Assistance – we have one single parent who may qualify for LA financial assistance. Colleen will find her this weekend and let her know her options.
- There are some new committee members who may need committee shirts – an email will be sent to the committee asking for sizes.
- Javelin will be moved to the end of the masters/senior's program and done on the upper field
- High jump 1 and Shot put 1 are not well utilised locations in Program A – Graeme to address.
- THP will be rekeyed in September, there is a meeting this Friday at 9:30am to discuss. One key will now be used to access all locks (except the shed)
- Springwood cricket club have requested use of THP pitch on a Tuesday. It would be younger age groups who would not interfere with the track at all. We will agree to this as long as they are only younger cricketers.

There being no further business. The meeting concluded at 9:05pm.

Next committee meeting will be 7:30pm on Tuesday 19th October 2010 at Springwood Sports Club.

ISSUE	NEXT STEPS	WHO	WHEN
PA System	Should be installed by 1 st October, follow up with council	Janie Carter	Before Next Meeting
Shot Put Circle	Drill drainage hole in front of circle	Paul Hughes	Before Next Meeting
Repairs on line-marking machines	Check guarantee of work	Janie Carter	Before next meeting
First Aid Kit	Check first aid kit	Jim Perrett	Before registration
First Aid Officers	Forward list of parents with First Aid certificate to Jim Perrett	Janie Carter	Before next meeting
Coaching program	Develop sprints/field events coaching program for promotion on noticeboard and website	Jim, Earl & Rick	Before next meeting
Repair portable timing stand		Roger Nethercote	Before next meeting
Field Officials training day	Advise Glen Taylor we propose the use of THP on Sun 31 Oct	Janie Carter	Before next meeting
Track Officials training day	Email all parents & put on website	Janie Carter	Before next meeting
Sprinklers	Ask Glen Taylor to address issue with repair and switching on of sprinklers at THP	Graeme Cooper	Before next meeting
MVP/Rebel	Find out new Rebel loyalty program	Janie Carter	Before next meeting
Records Training	Training of age managers in identifying and signing off records	Jenny Fenner	Before next meeting
Weekly Gazette reports	Give age managers Tammy's email & process for weekly reports	Jenny Fenner	Before next meeting
Holes in hammer cage	Assess holes & need for repair	Graeme Cooper/Brett Sowerby	Before next meeting
State Relays & Trans Tasman Trials	Prepare/distribute flyer to all age groups	Jim Perrett	Before next meeting
Faulconbridge cricket nets	Propose use of portable nets to Council	Janie Carter	Before next meeting
Timekeeping rules	Send out summary of timekeeping rules to all parents by email	Janie Carter	Before next meeting
Seniors Javelin	Move to end of program A and distribute program	Janie Carter	Before 2 nd October
Springwood cricket club training	Grant permission on Tues evenings for younger players	Janie Carter	Before next meeting
Update By Laws	Change trophy process & add incident procedure	Kay Cooper/Janie Carter	Before next season
Order Rebel Gift Vouchers	Need to place Purchase Order	Janie Carter	October
Potential fundraising by holding BBQ at Bunnings Penrith	Try to book us in for next year	Colleen Carmody	Nov 1st 9:00

ISSUES LODGED WITH COUNCIL	

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POTENTIAL ITEMS FOR SPORTS COUNCIL GRANT
Discus cage repairs (in retrospect)