

Springwood District Athletic Club Inc
(Incorporating Springwood District Little Athletic Centre &
Blue Mountains Athletics Club)

ABN 66 739 912 140

Correspondence: P O Box 4038
Winmalee, NSW, 2777

Club website: www.springwoodathletics.org

Minutes of Springwood District Athletic Club Meeting held on 21 June 2011 at
Springwood Sports Club

Meeting opened at 7.30pm.

Present:

Tammy Lewer, Earl O'Brien, Roger Nethercote, Brett Sowerby, Christine Bass, Victoria Patterson, Wendy Carruthers, Jenny Fenner, Alan Nicolle & Janie Carter

Apologies:

Alison Kniha, Dave Perrett, Phil Byrne, Geoff Carter, Damian Grimmond, Sarah Peterson, Dennis Emery & Kay Cooper.

As Alison Kniha was absent from the meeting, an acting chairman is to be elected for the meeting. It was moved that Brett Sowerby chair this meeting. Moved by Tammy Lewer and seconded by Jenny Fenner. **Carried.**

Confirmation of May 2011 Minutes:

Confirmation of minutes moved by Tammy Lewer and seconded by Roger Nethercote. **Carried.**

Matters Arising from May 2011 Minutes:

- We have been given the date of Thurs 18th August for school visits. Tammy Lewer is organising this.
 - The list of possible schools now are Hazelbrook PS, Winmalee PS & Springwood PS – we are waiting to hear back about their interest. Tammy will follow up by end of term.
 - Faulconbridge are not interested but Earl can give out flyers there
- Graeme Cooper is able to look after all upcoming school carnivals except Janie & Christine are doing St Columba's & Victoria is doing Faulconbridge PS
- The registration dates have been booked with Winmalee shops – Wendy will follow up on confirmation with Dave
- Victoria will ask her husband about ideas to keep the shot put circle drainage holes unblocked
- The Bunnings BBQ will be held Sat 6th August – please keep this day free to assist. Depending on the number of helpers we will be assigned shifts.
- The uniform stock is still a concern, with the last price rise our stock is now currently valued at \$13,000. We need to sell off slow moving items at registration. Janie to discuss with Sarah how to implement this.

Correspondence:

Incoming

- LAANSW Newsletter – we need to have Clubs Online updated by end of June – Wendy to talk to Dave about what needs to be done. Our new prices need to be set.

It was moved by Roger Nethercote that our component of fees be increased by 3% next season to account for recent price increases and expenses. Little A's fees increased last year but are not increasing this year and seconded by Christine Bass. **Carried.**

- LAANSW Newsletter – U17 girls will now be throwing 3kg shot put and U14-U17 girls will now be throwing 500g javelin aligned with changes to IAAF youth specification.
- LAANSW Annual Conference information – Alison to send out any information regarding proxy voting to committee via email.
- BM Zone – we have been asked to run the Zone Multi this year which the committee agreed was good idea. We may need to undertake some changes and repairs before then so we need to ask zone what is required.

Outgoing

- Booking form for Winmalee shops for registration days
- Athletics NSW Affiliation invoice
- Application for LAANSW School Visits program
- NSW Fair Trading Annual Financial Reporting Form

Bills for Payment:

Money Out:

Accounts for payment:-

- \$858.00 - Waxtech for line marking paint
- \$406.35 – Athletics NSW Affiliation Fees
- \$220.63 – Janie Carter for stationery and grounds
- \$140.00 – Donation to Graeme Cooper to continue his work with local aboriginal community

Money In:

- \$126 uniforms

It was moved by Tammy Lewer that these invoices be paid and seconded by Alan Nicolle. **Carried**

Reports:

Treasurer

Deposits	\$126
Expenditure	\$5,384

Club Cash Position:	\$14,078
Balance per bank statement	\$14,078
Plus Term deposit	\$10,731

Total capital	\$24,809
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- The CBPP Grant has now been completed. NSW Government grant of \$14910 has been journalled out of our bank account. There was also a club expense of \$4000 towards this project.
- Our capital is now back to where it was in June 2010.

Registrar

- We have booked the Winmalee Shopping Centre for registration
 - Sat 20th August – Winmalee Shops (morning)
 - Sat 27th August - Winmalee Shops (afternoon)

Zone

- No Zone meeting since last meeting

Information & Publicity

- Presentation Day report has been printed with colour photos

Grounds

- Dried out and looks good.
- Phil Byrne will be marking for Zone Carnival
- We need to look at repairing the long jump runways prior to the start of the season. This should be added to the task list

Coaching

- Cross country coaching continues
- Sarah Luxford made it through to State Cross Country

Uniforms

- No report as Sarah Peterson absent
- We have excess stock and need to sell some off.

Fundraising

- We need to agree on sponsorship levels and structure for the coming season. Victoria will send out her ideas
- We should consider professionally printing the handbook in order to get better revenue for advertising. Todd Devery at Springwood printing may be able to assist with this.
- We need to decide on a raffle prize – could be linked to sponsorship.
- We have a \$100 Rebel Gift Voucher still left over for 2nd prize

General Business

Gazette 50th Anniversary Feature 17 August

- We need to sell 20-30 ads for this
- Victoria will contact existing sponsors as part of sponsorship for next season
- Janie will ask shops at Commassie, Brett at Springwood and Jenny at Winmalee (please let Brett know what businesses are interested)
- We need someone to go to Lawson Street if possible.
- Janie to provide Brett with list of Sports Council contacts in case they are interested
- We will email our Little As and Seniors database for other interest.
- Articles to be written and who will write them:
 - Club History – Brett
 - Current projects – Janie
 - Info about the club and registration – Tammy
 - Club coaching – Earl
 - Athlete Profile – Christine
 - Ask club members for testimonials and photos (to be sent to Alan Nicolle)
 - Other ideas – tots photos, personal interest story (eg families who compete), profiles on successful club athletes
- All articles should be no more than 200 words & forwarded to Brett no later than mid July.

Throws Day 21 August

- Brett has completed the flyer
- Brett will organise trophies with Kay
- Brett will distribute his draft t-shirt design to committee for comments
- Angels Embroidery will be able to print the t-shirts for us
- Janie will do the program
- Officials – Graeme Cooper
- We need to confirm the Grimmonds can run the canteen on this day & coffee van needs to be booked

- Christine, Tammy & Allan have offered to enter results and laminate certificates

There being no further business. The meeting concluded at 9:25pm.

Next committee meeting will be 7:30pm on Tuesday 19th July 2011 at Springwood Sports Club.

ISSUE	NEXT STEPS	WHO	WHEN
School Visits	Follow up schools	Tammy Lewer	Before end of term
Update Clubs Online	New prices and system setup	Wendy Carruthers/Dave	30 June 2011
Sports Council	Send contacts to Brett Sowerby for possible advertising	Janie Carter	ASAP
Calculate new season fees	Based on 3% increase for our component & send to Wendy	Janie Carter	ASAP
Registration Dates	Confirm Winmalee shops (Sat 20/8 am & Sat 27/8 pm)	Wendy Carruthers/Dave	ASAP
Zone Multi	Advise Glen Taylor of interest and find out what we need to do	Janie/Alison	ASAP
Sponsorship levels	Distribute to committee	Victoria Patterson	ASAP
Proxy Voting for LAANSW conference	Send information to Committee	Alison Kniha	ASAP
Helpers for Throws Day	Ask seniors database	Janie Carter	Before Next Meeting
Printed Handbook	Investigate options for professionally printing Handbook	Victoria Patterson	Before next meeting
Constitution changes	Check maximum terms for coaches and executives	Janie Carter	Before Next Meeting
Shot Put Circle Holes	Investigate options for plug or drain as holes are blocking	Victoria Patterson	Before Next Meeting
50 th Anniversary Gazette feature	Write articles, email database & obtain advertising	Committee	Mid July
50 th Anniversary	Gala day & skills day on first day of competition	Committee	July meeting
Throws Day	Distribute t-shirt design	Brett Sowerby	June meeting
Raffle Prize	Decide on prize	All members	July meeting
Repair long jump runways	Discuss options at July meeting	All members	July meeting
Bunnings BBQ Sat 6 th August	Discuss at July meeting	All members	July meeting
Uniform stock	<ul style="list-style-type: none"> • Decide what stock to sell off at registration • Get committee approval for order 	Sarah Peterson	July meeting
New IAAF Specs	Add to handbook – U14-U17 girls Javelin 500g & U17 girls shot 3kg	Janie Carter	Before start of season
First Aid Kit	Check stock of kit compared to standard list & include compression bandages	Alan Nicolle	Before start of season
Club Captains	Review roles & process	All members	Before next season

ISSUES LODGED WITH COUNCIL	
Graffiti on back of shed	SR-7049
Replace missing upper boomgate lock - completed	SR-7180

GRANTS	
THP Facilities Upgrade	Completed
Long Jump runway replacement	Applied Dept Sport & Rec grant in partnership with council. Will hear back Sept-Oct 2011.