

Springwood District Athletic Club Inc
(Incorporating Springwood District Little Athletic Centre &
Blue Mountains Athletics Club)

ABN 66 739 912 140

Correspondence: P O Box 4038
Winmalee, NSW, 2777

Club website: www.springwoodathletics.org

**Minutes of Springwood District Athletic Club Meeting held on 19 April 2011 at
Springwood Sports Club**

Meeting opened at 7.35pm.

Present:

Paul Hughes, Tammy Lewer, Earl O'Brien, Alison Kniha, Dave Perrett, Colleen Carmody, Jenny Fenner, Roger Nethercote, Geoff Carter, Brett Sowerby & Janie Carter

Apologies:

Dennis Emery, Kay Cooper, Sarah Peterson, Jim Perrett, Sharon Jones & Campbell Hislop

Confirmation of March 2011 Minutes:

Confirmation of minutes moved by Tammy Lewer and seconded by Dave Perrett. **Carried.**

Matters Arising from March 2011 Minutes:

- There are additional items required in the First Aid Kit. Paul Hughes will advise new First Aid Officer of these
- Graeme Mell has agreed to MC Presentation Day, Dennis Emery will probably MC seniors and Brett Sowerby will chair AGM
- Joel Milburn and Ben St Lawrence will be unable to attend the AGM
- All Life members and Trophy Sponsors have been invited to AGM
- Sponsors have been obtained for the new Seniors Perpetual trophy in addition to the Sowerby masters Female Trophy. Thew-Edwards Masters Male trophy, O'Connell Senior Men Trophy, Cooper Senior Women Trophy

Correspondence:

Incoming

- LAANSW Newsletter – Zone/Region Restructure (to be discussed later in the meeting), Discussion items for Annual Conference & Gala Day dates to be given to LAANSW by May 27 2011. School Visit requests closed now
- A letter from Dorothy Dunham regarding Georgia's injury and claim for insurance
- A letter from Council regarding malicious damage to floodlights in the area
- Signed contract from the NSW Dept Sport & recreation for our facilities upgrade

Outgoing

- A letter to new Local MP Roza Sage formally requesting her to be our patron and inviting her to the AGM

- A letter to council confirming they are willing to split the 50% contribution with us for a NSW government grant to repair our long jump runways

Special Item – Vote on By Laws:

- **Changes to By Laws**

1. Overall general grammatical, formatting and spelling changes
2. Coaching Coordinator - change names of development squads to current names such as JETS, remove reference to ASAP program
3. Canteen Coordinator - report is now required monthly at Committee meetings
4. Age Managers Coordinator - remove reference to ASAP program, remove skills development role of Age Managers
5. Age Managers - change language to be less informal to match rest of By Laws, remove requirements for accreditation & coaching certificates, remove reference to ASAP program
6. Grounds Coordinator - change to be a coordination role managing a roster of volunteers
7. Little Athletics Awards
 1. Best in Age Champion is based on average weekly points
 2. Remove 100% attendance awards
 3. Male & Female athlete of Year awards - add 50% attendance criteria to this award, remove reference to points structure used, add reference to use the points to determine athlete bib numbers for following season
 4. Perpetual Trophies - committee to provide recipient recommendation to sponsor rather than sponsor having to select recipient, Jumps trophy is now a Club trophy
 5. Cullen Encouragement Award - include criteria of improvement points, attendance and coaches input
 6. Change State Jacket to include other items
 7. Remove Club Jacket Award
 8. Add Age Group Multi Champion Award
 9. Change perpetual Improvement Point Awards to season based system (system TBC)
8. Senior Awards
 1. Change Most Improved Senior Athlete to 4 age groups (senior male & female, masters male & female)
 2. Add Participation Trophy for those who attend more than 50% but do not receive a Best in Age award
 3. Add new Perpetual Trophies (O'Donnell Best Senior Male Representative Athlete, Cooper Best Senior Female Representative Athlete, Thew-Edwards Best Male Masters Representative Athlete, Sowerby Best Female Masters Representative Athlete)
 4. Records - change email address
9. Add new Bookings Officer Roles and Responsibilities
10. Add new Information and Publicity Officer Roles and Responsibilities
11. Add new Equipment and Technical Officer Roles and Responsibilities
12. Add new Data Controller Roles and Responsibilities
13. Add new Website Manager Roles and Responsibilities
14. Replaced Competition Sub-Committee with new Competition Coordinator Roles and Responsibilities

- **Additional Amendments:**

1. Coaching Coordinator, Officer of Officials, Information & Publicity Officer & Age Managers Coordinator to be familiarised with child protection laws and duty of care
2. First Aid Officer – Organise First Aid Training Courses as required

It was moved by Brett Sowerby that these changed to the By Laws as amended be accepted and seconded by Roger Nethercote. All in Favour. **Carried**

Bills for Payment:

Money Out:

Accounts for payment:-

- \$1380 – BMCC for Summer fees per athlete
- \$169.65 – Gazette for AGM ad
- \$169.65 – Gazette for next AGM ad
- \$356.40 – Janie Carter for stationery and grounds

Money In:

- \$584 canteen & BBQ
- \$75 for Championships meets

It was moved by Tammy Lewer that these invoices be paid and seconded by Colleen Carmody.
Carried

Reports:

Treasurer

- End of Financial Year reports have been completed and signed off by Dennis Emery.

Registrar

- Finished off all LA registrations for season – final number 253.

Records

- No new records

Information & Publicity

- AGM notice advertised
- State Report submitted
- State Masters report to be submitted

Grounds

- We have received the new measuring wheel.
- The AFL storage shed will be installed by 1 May. The timing stand has been removed
- There is graffiti on the back of the shed that needs to be reported to council

Coaching

- Cross country coaching has started and there is lots of interest

Canteen

- Sharon has finalised the books on the canteen and deposited last of money

Uniforms

- Fire sale of slow moving stock to be done at AGM

Fundraising

- We will be holding a BBQ at Bunnings Valley Heights on Sat 6th August – to be discussed at July meeting

General Business

- School Carnivals – Alison Winmalee HS (Thu 5 May), Geoff to open & Tammy to close Winmalee PS (Thu 19 May), Janie Springwood HS (Fri 12 May), Janie to open & Tammy to close Our Lady of Nativity (Thu 26 May).
- Full list of carnivals to be distributed to committee.
- Checklist to be developed for equipment used and returned

AGM/Presentation Day

- There are 3 nominations for Life Membership:
 - Robyn Crane - moved by Alison Kniha that this nomination be accepted and seconded by Geoff Carter.
 - Rick Berrrell - moved by Geoff Carter that this nomination be accepted and seconded by Tammy Lewer.
 - Roger Nethercote - moved by Geoff Carter that this nomination be accepted and seconded by Janie Carter.

Zone/Region restructure

- All committee members to send their feedback to Geoff for collation and discussion at next meeting.

50th Anniversary

- We will display historical items at AGM
- We will book a Gazette Feature for 17 August edition (back up dates 10th August or 24 August)
- We will have 10th anniversary t-shirts for Throws Day
- Gala Day to be discussed at next meeting

There being no further business. The meeting concluded at 8:56pm.

Next committee meeting will be 7:30pm on Tuesday 17th May 2011 at Springwood Sports Club.

ISSUE	NEXT STEPS	WHO	WHEN
School Visits	Contact schools & apply to LAANSW	Jim Perrett	4 April 2011
Graffiti on shed	Lodge issue with Council	Janie Carter	ASAP
First Aid Kit	Check stock of kit compared to standard list & include extra items recommended by Paul	Jim Perrett/Paul Hughes	Before next meeting
Shot Put Circle Holes	Investigate options for plug or drain as holes are blocking	Paul Hughes	Before Next Meeting
Zone/Region restructure	Send feedback to Geoff Carter for collation	All members	Before next meeting
50 th Anniversary Gazette feature	Book for 17 August (backup dates – 10 th August, 24 August)	Brett Sowerby	Before Next meeting
Bunnings BBQ	Discuss at July meeting	All members	July meeting
Club Captains	Review roles & process	All members	Before next season
Grounds	Hold linemarking training for committee members for winter	Janie & Geoff	By end of season
50 th Anniversary	Organise sub-committee to bring back ideas to committee	Brett Sowerby	By end of season

ISSUES LODGED WITH COUNCIL	
Graffiti on back of shed	SR-7049

GRANTS	
THP Facilities Upgrade	Have received funding and waiting on vendor approval from council
Long Jump runway replacement	Applied Dept Sport & rec grant in partnership with council. Will hear back mid 2011.