

ADMINISTRATION & FINANCE



2010 Annual Conference

The 40th Annual Conference was held over the weekend of 17-18 July at Port Macquarie and thanks to the Mid North Coast Zone for their support. 198 delegates, Life Members, Board members and Zone Co-ordinators attended, plus observers and guests. It was also great to see so many "first timers" attending.

Presentations were made by our sponsors; Little Athletics Australia and Little Athletics Victoria; plus our Keynote speaker, Hayley Butler, who will be hurdling for Australia at the Commonwealth Games. The Workshops, Networking and Group Feedback sessions were greatly received by all participants and many new ideas are being taken back to our Centres.

Membership Development Advisory Committee

Expressions of Interest are called for the Membership Development Advisory Committee for the next 2 years. Click [here](#) to download a copy of the flyer and committee guidelines. Expressions of Interest close on Friday, August 27, 2010 at the Association Office.

Registrations for the 2009/2010 season

Final registrations are 37,785

Registrations for the 2010/2011 season.

Centres should now be in promotion mode for the coming season. Promotional material for registrations needs to be forwarded to previous athletes and schools.

Athlete Assistance Program

While Little Athletics continues to be one of the least expensive organised sports, we do recognise that some families may experience financial hardship. Subject to approval by the LAANSW Board of Management, we can provide a discount or waive the registration fees for some athletes each year. It is hoped that by offering the Athlete Assistance Program, the LAANSW can help to overcome the financial obstacles that prevent some young people from participating in our sport in NSW. For details and an application form, click [here](#).

Regional Conferences

Board representatives for the various Regional Conferences are:-

Griffith (September 19) – Tony Kish & Greg Dickson
 Narrabri (September 19) – Trevor Hinwood & Peter Barnes
 Nowra (October 9) – Neil Sandall & Trevor Hinwood
 Parkes (October 10) – Kerry O'Keefe & Dereck Fineberg

Expressions of Interest are being called for the Membership Development Advisory Committee.

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Centres in regional areas need to mark their calendars with the dates of the Regional Conferences.

Topics to be covered include: -

- Zone/Region Restructure
- Athlete Assistance Program
- Online registrations & registration rebates
- Centre Grant Scheme
- New logo
- Retention strategy
- State Program changes
- Skill development program
- Centre financial reporting
- Centre self-audit
- Working With Children Check
- New constitution requirements
- Conference attendance
- Centre websites
- Marketing survey results
- Carnival dates/venues
- Rule/competition changes
- State Championships & Sydney Track Classic
- State Program changes
- Championships Advisory Committee
- Portable photo finish purchase
- Officials Exams - Online & open book
- Openings for new officials
- 2011 ALAC's

Online Registrations

All Centres are again required to offer members the opportunity of registering online for this season. This simply means that individuals will have the ability to use this means of registration if they so choose.

A reminder that registrations made online with a credit card payment are not be included on the Registration Receipt form; these registrations are reported directly to the Association from IMG e-Commerce.

The online registration system was made active on the LAANSW website on August 3, 2010 and an email was sent to all existing members on August 5, 2010.

Online Registration Training

At our Annual Conference we held a workshop on "Online Registrations - Answering your questions". The workshop was structured to enable delegates to pose questions to a LAANSW representative and if they were not able to provide an answer, then a representative from IMG in Melbourne (by computer and phone linkage) answered and demonstrated the response. This system worked well and enabled live tutoring on the IMG system. Many of the questions were resolved on the spot with some to be further investigated. It was a well received workshop with positive comments back from delegates.

Centre Financial Reports

As previously advised approximately 40 Centres have been randomly selected for a review of financial reports for the 2009/2010 season. At this stage, there are still 7 of the selected Centres that have not complied with this request. To view the summary of reports supplied per Centre, click [here](#).

Centre Self-Assurance Program

As outlined at the recent AGM/Conference at Port Macquarie, we will be trialing a Centre Self-Assurance (self-audit) program this season at a number of Centres. We hope to have a good cross-section of Centres, i.e. varying sizes and metropolitan and country locations, for this trial.

The Centre Self-Assurance program which is being trialed is based upon the ANSW Clubs on Track program which was recently reviewed and revised.

A reminder that no reporting is required to LAANSW for registrations made online with a credit card payment.

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Working With Children Check

Centres are again reminded that new Working with Children Check forms and procedures are in place for this season.

Forms can be completed online at the Office of Children & Young People website or manually at a Centre. In addition to receipt of completed new forms; Centres are required to sight proof of identity (which usually takes the form of photo ID such as a current driver's licence or passport).

This additional identity check requirement seeks to overcome the possibility of any false representations as to identity, and is an important new safe-guard in the process.

New Association Constitution

As outlined at this year's Conference, we will be engaging sports law specialists, Lander & Rogers, to help develop the new Association Constitution to meet the requirements of the Associations Incorporation Act 2009 and the Associations Incorporation Regulation 2010 which became operable from 1 July 2010.

The changes to the Act aim to modernize the law, reduce red tape, introduce more operational flexibility and provide stronger protection of Association finances.

The process for development of the new Constitution will involve opportunities to maximize stakeholder (member) input at several stages before the consultants finalize the new Constitution, and prepare the appropriate special resolutions for the Association's 2011 AGM. We look forward to actively engaging the membership in this critical governance task throughout season 2010/2011.

Please note that there are new Working with Children Check forms for this season.

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Championship Advisory Committee - Expressions of Interest

Expressions of interest are hereby called for the Championships Advisory Committee. Click [here](#) to download a copy of the flyer and committee guidelines. The closing date for expressions of interest is Friday, August 27, 2010 at Association office.

Discussion Items from Conference

Discussion items created much comment from the delegates at the Conference and the following have been ratified for the 2010-2011 season: -

- D.1 4x400m relays at State Relays to be heat winners and next fastest times to final.
- D.2 Middle Distance relays at State Relays to be heat winners and next fastest times to final.
- D.6 Skins or other branded compression bike pants will be permitted to be worn under uniform shorts for both male and female athletes. This rule will only apply when they are worn as undergarments. Existing rules would apply when shorts are not worn over the top.
- D.7 3 Regions with 4 competitors both track and field through to State. This of course means 18 athletes per event, not 16, starting with 2010-11 Regions 2, 4, 1.

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D.10 False starts – For competitors U13 to U17, only one false start per race will be allowed without the disqualification of the athlete(s) responsible for the false start. Any athlete(s) responsible for further false starts in the race will be disqualified.

Also a reminder that U12 girls and boys now have 400g Javelin at Zone, Region and State Championships, so all Centres are recommended to conduct this event at Centre competition.

Regions 2010/2011

All Regions are being conducted on 19th and 20th February, 2011 and the Technical Advisors will be: -

Region 1	Parramatta – Tony Kish
Region 2	Blacktown – Neil Sandall
Region 3	Barden Ridge – Trevor Hinwood
Region 4	Glendale – Peter Barnes
Region 5	Forbes – Heather Mitchell

2010 State Cross Country And Road Walks - Tuncurry

Thank you to the Association Officials who travelled to Tuncurry to officiate at this year's State Cross Country and Road Walk Championships. A special thank you also, to the Mid North Coast Zone Officials who assisted at those Championships.

2011 State Cross Country & Road Walk Championships

This event has been awarded to the Kurrajong Bilpin LAC, pending a site inspection.

Trans Tasman

The 2011 Tour by the New Zealand team will arrive on Monday 10th January and depart on Wednesday 19th January. Our Trials for any registered Under 11 and 12 girl and boy for the NSW team will be held on Sunday 7th November at Blacktown Olympic Park. Entries are being taken by each Centre and they close at the Association Office on Wednesday 20th October, 2010 at close of business.

Any registered Little Athlete can compete in both lead up carnivals, Tuesday 11th January hosted by Lake Illawarra LAC at Shellharbour, Thursday 13th January hosted by West Metropolitan Zone at Blacktown Olympic Park. All information will be on littleathletics.com.au in September.

The Challenge will be held on Sunday 16th January, 2011 at Blacktown Olympic Park.

Association / Key Officials Seminar

This year's Association /Key Officials Seminar will be held on Sunday, 12th September, at Holroyd Sports Ground, cnr Peel and Robert Sts Holroyd. It commences at 1pm.

The seminar is aimed at Association Officials (i.e. those who regularly officiate at State level carnivals) and Key or Chief Officials from Zones and Regions. This is to keep these officials up to date with any changes to rules and/or procedures, and includes workshops to discuss relevant officiating matters.

The 2011 State Cross Country and Road Walk Championships will be hosted by the Kurrajong Bilpin LAC.

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If you are a Key /Chief official from a Zone or Region and wish to attend, please contact your Zone co-ordinator or send an email to the office marked to the attention of the Officials Director.

Officials Theory Exams

The C and D Grade exam papers have been reviewed and where appropriate exam questions have been altered to comply with changes to rules approved at the 2010 Annual Conference. A CD containing all C & D Grade exam papers will be provided to all Zone Co-ordinators, prior to the start of the new season.

Zone Co-ordinators will arrange official's instruction seminars and hold theory exams during the season. Please check with your Centre for details of local seminars.

The officials Director will be holding a theory exam session on Sunday 12th September at Holroyd Sports Ground between 10am and noon. Intending officials who wish to sit for theory exams, without an instruction seminar, are welcome to sit for their exams at that session. There will be Junior D, D, C and B Grade exam papers available. (You must have held a C Grade accreditation for two years before sitting for a B Grade exam for the same event).

Please contact the Officials Director if you are interested in sitting for exams on that day - either email via the Association Office or ring the Officials Director (Peter Barnes) on 0414 753 330.

Accreditation exams at all levels will now be open book. This brings the procedures in line with Athletics Australia Exams and most if not all other State Little Athletic Associations.

Exam supervisors can now be appointed to assist Zone Co-ordinators manage and run officials exams. To make the exams more accessible for Centre members, especially for country Centres, then Centres may nominate a responsible committee person to supervise officials' exams undertaken at their Centre. It is preferable that this person be their Officer for Officials. The Zone/Region Officer for Officials could also be approved as an exam supervisor.

Officials At State Level Carnivals

Association Officials fulfil the majority of positions at State Level Carnivals. Appropriately accredited officials who wish to be considered are nominated by their Zone Co-ordinator to the Officials Director.

The method of nomination was changed two seasons ago and two classes of officials were created for Association Carnivals.

Group 1 - Association Officials

These officials normally:-

- hold C Grade or higher accreditation (for technical positions).
- are willing to officiate at multiple Championships in the one season.
- have had experience officiating at Zone and Region level.
- are willing to officiate both days of two (or more) day Championships.

An officials theory exam session is being held at Holroyd Sports Ground from 10am - 12noon on Spetember 12.

Anyone wishing to be added to the Association Officials list should contact the Association Office.

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Group 2 - Association Helpers

These are appropriately accredited or experienced officials who:-

- are only available to officiate at specific Championships
- can only officiate for half a day or one day

You can be nominated by your Zone Co-ordinator, an Association Official or can self nominate for either of the above groups. Please contact the Association Office or the Officials Director if you would like a form.