



Little Athletics Victoria

Competition Director (Board of Management)

Job Description

The Competition Director plays a vital role in the organisation and running of Little Athletics Victoria competition events. In conjunction with the Competition committee sets clear processes together with the application of LAVic rules and regulations. It is also the Directors responsibility to review events for future improvements and ensure our officials are appropriately qualified for their roles.

Responsibilities:

- Managing the administration of LAVic is the first and foremost duty of the President and every Director.
- Works on different competition plans and policies and executes implementation for the benefit of all stakeholders.
- Liaise with Directors and the General Manager in the development and implementation of strategic operational plans and activities both short and long term.
- Direct and coordinate the planning and organisation of State Championship events.
- In conjunction with the Competition committee and Competition Coordinator develop and review operating environments for State Championship events based on functionality and feedback from members.
- Develop and review recommended programs, events and strategies for use by affiliated Centres to assist in the conduct of weekly scheduled competition.
- Provide guidance and assistance to Regions in the planning and conduct of State qualifying events.
- Determine and update the equipment specifications and implements to be used at events in accordance with the rules and regulations of the Association.
- Ensure Association and Region equipment is well maintained and regularly certified for the purposes of State and National records.
- Ensure that competition regulations are maintained correctly in conjunction with the Competition & Events Coordinator and proactively undertake steps to improve rules for the benefit of all stakeholders.
- Assist the General Manager with the sponsorship and venue choice and/or assessments for major championship events.

- On a regular basis conduct reviews and training sessions for Victorian officials to ensure they are well informed of LAVic guidelines and all working jointly and concurrently in their assessment of competition rules.
- Ensure that uniform regulations are maintained in conjunction with the Competition Coordinator and that competitors adhere strictly to the rules.
- Ensure Centres are aware and understand the licensing arrangements and rules in relation to Centre uniforms and the availability via suppliers.
- Review competition software currently being used. Ensure licences are current and that updated versions of software are loaded and well maintained.
- In conjunction with the Competition committee constantly review the technology being implemented and used at LAVic events to ensure they are operating effectively, safely and timely to assist all stakeholders within the venue. Ensure LAVic is at the forefront in relation to processing events times and results.
- Conduct the Australian Little Athletics Championships in conjunction with the LAA – Competition & Standards Director if this event falls in the within the term of office (7 year rotation).

Skills:

Key Skills:

-

Term

2 years

Election

July 2011 (odd years)