



Notice of the
2019 Annual General Meeting for Athletics Otago Inc

To be held on 26 May 2019 at 1.30pm

In the Level 2 Function room at the Caledonian
Ground, Logan Park Drive, Dunedin.

Followed by a Clubs Forum

Hi, all Members and Clubs,

As per the above notice the 117th AGM will be held on Sunday the 26th May. Below is important information and requirements that relates to this meeting.

- 1. Remits to alter the constitution shall be received no later than the 26th April 2019 as per below rule.**

RULE 27: ALTERATION TO RULES

- (a) Subject to clause 27(b), these rules may be added to, amended or repealed by resolution at any Annual Meeting of Athletics Otago or at any Special Meeting called for the purpose, provided that notice of such additions, amendments or alterations, together with the names of the proposer and seconder thereof shall be given to the Executive Officer at least thirty (30) days before the date fixed for such Annual or Special Meeting. The Executive Officer will notify all Clubs, Patron and Life Members at least twenty-one (21) days before the date of the meeting.
- (b) No addition to or alteration of the non-profit objects (Rule 2), personal benefit (Rule 23) or the winding-up (Rule 32) rules shall be approved without the prior approval of the Inland Revenue Department. The provisions and effect of this clause shall not be removed from this constitution and shall be included and implied into any document replacing this constitution.
- (c) Any resolution adding to, amending or repealing any of these rules shall require the supporting vote of at least two thirds of the members present.

- 2. Nomination of officers shall be received no later than the 26th April 2019 as per below rule.**

RULE 11: ELECTION OF OFFICERS

- (a) Nominations for the positions of President, Vice Presidents, and Treasurer, signed by the proposer, seconder and nominee, must be received by the Executive Officer at least thirty (30) days before the date fixed for the Annual (or Special) Meeting. Twenty-one days (21) notice of the nominations shall be given to all clubs and also to the Patron and Life Members.

- 3 Nominations for two Board Members must be received no later than the 26th April 2019 as per below rule. (A Short statement of about 150-200 words from the nominee should accompany the nomination)**

- (d) Two elected members will retire at each Annual Meeting. At the first Annual Meeting following the adoption of these rules, the two elected Board members who polled lowest will retire, and at subsequent Annual Meetings the two longest serving elected members will retire. All will be eligible for re-election for a maximum of one further term of two years.

- 4. Rules of the Annual General meeting follow:**

RULE 7: ANNUAL MEETING OF ATHLETICS OTAGO

- (a) The Annual Meeting of Athletics Otago shall be held not later than the month of May in each year.
- (b) Twenty-one days' notice shall be given to all affiliated clubs and also to the Patron and all Life Members.
- (c) Each affiliated club will be entitled to two voting delegates at the Annual Meeting, the names of whom should be supplied to the Executive Officer prior to the start of the meeting. In addition, clubs will be entitled to one additional voting delegate for every 50 club members registered on the Athletics New Zealand database or fraction thereof, children included, with a maximum of three additional delegates for any one club.
- (d) Each voting delegate or proxy shall be entitled to one vote. The Patron and Life Members will also be entitled to one vote.
- (e) The business of each Annual Meeting will be to:
- (i) receive and consider the annual reports of the Board, President and sub-committees
 - (ii) receive and adopt the financial statements (audited or reviewed) of the organisation for the last financial year
 - (iii) elect the President for the ensuing year
 - (iv) elect two Board members for a two-year term
 - (v) elect Officers (as per Rule 10)
 - (vi) elect the Finance, Track and Field, Cross Country, and Masters committees
 - (vii) appoint an auditor for the ensuing year
 - (viii) elect Elite and Development Squad directors
 - (ix) set levels of reimbursement for elected officers
 - (x) consider any remits from clubs and determine what actions are appropriate in relation to the matters raised
 - (xi) consider any matter brought to the meeting by the Board and determine what action is appropriate
 - (xii) deal with any other business of which requisite notice has been given or which, in the opinion of the President, should be considered
- (f) Where a club or individual member wishes an Annual Meeting to consider an issue or proposal, a written remit detailing the issue or proposal must be delivered to the Executive Officer at least 30 days prior to the date of the meeting.

Club voting strength is in the table below. Please note the names of the voting delegates are to be provided to the Administration Officer prior to the meeting commencing.

Club	2018/19 Membership	Voting Delegates
Ariki	126	5
Aspiring	51	4
Alexandra	6	3
Caversham	205	5
Civil Service		
Hill City University	279	5
Leith	83	4
North Otago	55	4
Remarkables	98	4
Taieri	124	4

5. The Officers of the Centre to be elected at the Annual General Meeting, and shall be

RULE 10: OFFICERS OF THE CENTRE

The Officers of Athletics Otago shall be elected at the Annual Meeting, and shall be:

1. Patron
2. President*
3. Vice Presidents (up to three) *
4. Treasurer*
5. Records Steward*
6. Publicity Officer*
7. Equipment and Property Steward*
8. Honorary Surveyors
9. Honorary Medical Advisers
10. Honorary Legal Adviser
11. Trophy Steward*
12. Honorary Physiotherapists
13. Uniform Steward*
14. Athletes Liaison Officers (up to three) *
15. Coaching Coordinator*
16. Regional Officials Coordinator (up to two) *
17. Liaison Officers with Dunedin City Council (two)*
18. Webmaster*

Please forward all correspondence regarding the AGM to the Administration Officer at athleticsotago@xtra.co.nz

Regards
Karen Palmer
Administration Officer
Ph 0276495657